



DECLARATION OF DOMESTIC PARTNERSHIP

I. DECLARATION:

We, _____ and, _____ each certify and declare that we are domestic
(employee-print name) (domestic partner-print name)

partners in accordance with the following criteria:

II. STATUS

1. We affirm that this domestic partnership began on or about __/__/__.
2. We are each other's sole domestic partner, and we intend to remain so indefinitely.
3. Neither of us is married to or legally separated from anyone else nor had another domestic partner within the prior six months.
4. We are both at least eighteen (18) years of age and mentally competent to consent to contract.
5. We are not related by blood.
6. We cohabit and reside together in the same residence and intend to do so indefinitely. We have resided in the same household for at least six months.
7. We are engaged in a committed relationship of mutual caring and support and are jointly responsible for our common welfare and living expenses. Our interdependence is demonstrated by at least three of the following (please check appropriate items):
 - Common ownership of real property (joint deed or mortgage agreement) or a common leasehold interest in property
 - Common ownership of a motor vehicle
 - Driver's license listing a common address
 - Proof of joint bank accounts or credit accounts
 - Proof of designation as the primary beneficiary for life insurance or retirement benefits, or primary beneficiary designation under a partner's will
 - Assignment of a durable property power of attorney or health care power of attorney
8. We are not in this relationship solely for the purpose of obtaining benefits coverage.

III. DEPENDENT CHILDREN OF DOMESTIC PARTNER

We understand that dependent children of _____ (domestic partner-print name) are eligible for coverage when they are:

- unmarried
- primarily dependent on the employee for support, and
- meet the age/school and all eligibility requirements of the plan of benefits.

IV. CHANGE IN DOMESTIC PARTNERSHIP:

1. We have an obligation to notify _____ (employer-print name) by filing a Declaration of Termination of Domestic Partnership if there is any change in our domestic partnership status as attested to in this Declaration that would terminate this Declaration



(e.g., due to death of a partner, a change in residence of one partner, termination of the relationship, etc.). We will notify _____(employer-print name) within thirty-one (31) days of such change.

- 2. We understand that termination of this coverage (obtained as a result of completion of this Declaration) will be effective on the date the relationship ends as indicated on the Declaration of Termination of Domestic Partnership, providing coverage has not otherwise terminated due to standard policy provisions.

V. ACKNOWLEDGMENTS:

- 1. We understand that a civil action may be brought against one or both of us for any losses (as well as attorneys' fees and costs) due to any false statement contained in this Declaration or for failure to notify _____(employer-print name) of changed circumstances as required in Section IV above. I, the undersigned employee, further understand that falsification of information in this Declaration, or failure to notify _____(employer-print name), of changed circumstances pursuant to Section IV above, may lead to disciplinary action against me, including discharge from employment.
- 2. We have provided the information in this Declaration for use by _____(employer-print name) for the sole purpose of determining our eligibility for certain domestic partner benefits. We understand and agree that _____(employer-print name) is not legally required to extend any such benefits. We understand that this information provided in this Declaration will be treated as confidential by _____(employer-print name) but will be subject to disclosure; a) upon the express written authorization of the undersigned employee, b) upon request of the insurer or plan administrator, or c) if otherwise required by law.
- 3. We understand that this Declaration may have legal implications relating, for example, to our ownership of property or to taxability of benefits provided, and that before signing this Declaration we should seek competent legal advice concerning such matters.

We affirm, under penalty of perjury, that the statements in this Declaration are true and correct.

Employee Signature _/_/_/
DOB _/_/_/
Date

Domestic Partner Signature _/_/_/
DOB _/_/_/
Date

Employee & Domestic Partner Address



DECLARATION OF TERMINATION OF DOMESTIC PARTNERSHIP

I, _____(employee-print name), certify and declare that: _____(former domestic partner-print name) and I are no longer domestic partners as of __/__/__. I understand that coverage for this individual will terminate on this date.

- 1. I make and file this Declaration of Termination in order to cancel the Declaration of Domestic Partnership filed by me with (employer-print name) on __/__/__.
- 2. Termination of the Declaration of Domestic Partnership is due to:

- Termination of domestic partnership
- Change of residence
- Marriage to another person
- No longer jointly responsible for each other's common welfare and living expenses
- Death of domestic partner

I understand that another Declaration of Domestic Partnership cannot be filed until six (6) months from the date the relationship ends (as indicated above).

In the event that termination of this relationship is **not** due to the death of my domestic partner, I will mail my former domestic partner a copy of this notice at:

Former domestic partner new address

I affirm, under penalty of perjury, that the above statements are true and correct.

Signature of employee

__/__/__
Date